

GOVERNMENT OF WEST BENGAL
HOUSING DEPARTMENT
(P & W BRANCH)
NEW SECRETARIAT BUILDING, BLOCK-A, 1ST FLOOR,
1, K. S. ROY ROAD, 1ST FLOOR, KOLKATA-700001

No. 382 -H1/ HG/P/1B-5/2013

Dated, Kolkata, the 29th May, 2014.

MEMORANDUM

The Government in the Department of Housing has decided to modify the Housing Scheme for new construction of houses throughout the State of West Bengal for Economically Weaker Sections of People (EWS) who have no pucca house of their own or in the name of any member of their family.

The Scheme will continue in the name of '**GITANJALI**' only. The Scheme '**AMAR THIKANA**' will discontinue with effect from 01/04/2014 and will stand abolished and merged with '**GITANJALI**'. The '**GITANJALI**' Scheme would be re-casted on the pattern of IAY. The houses would be constructed by beneficiaries themselves and no contracting agency will be engaged for the purpose. All the revised guidelines will come into effect from 01/04/2014. Liabilities for the earlier allotted cases will be paid by the Housing Department and claim should be made by the Departments within the Financial Year 2014- 15 (by 31.01.2015) positively. If Departments fail to claim, then they will have to complete the schemes from their own budgetary fund. Thus the projects (houses) already under construction will not be affected and will continue to be financed under old financing norms i. e. vide this department's Memo no. 783-H1/1B-1/2009 (Pt.) dt. 23.12.2009.

After careful consideration of the matter a revised general guideline of the scheme has been framed as given hereunder :-

1. Category of Beneficiaries :

- a) Poor People in Rural and Urban areas.
- b) Poor People in Erosion/ Flood/ Other calamity affected/ Disaster prone areas.
- c) Poor People affected by Government Projects (As part of rehabilitation measures).

2. Income Criterion :-

The people having family income of Rs 6000/- per month or less are eligible. People in the BPL list will get priority.

3. Extent of application of the scheme :

The Scheme is applicable to all over the state of West Bengal including Rural and Urban areas.

4. Provision of Land :-

The Scheme will be implemented in Rural areas on the land to be provided by the beneficiary of his / her own land / patta land and must be free from all encumbrances. In case of urban areas where land of beneficiaries is not available, the Group Housing may be built on the land supplied by District Administration, Municipality or any Development Authority.

5. Area :-

The dwelling unit will be in the IAY pattern . District Authority will provide a low cost toilet in every case.

6. Cost of the dwelling Units :

a) In Rural Area and Urban Areas (plains areas) :-

As per IAY pattern of Rs 70,000/- per unit.

b) In Hilly/ Difficult and Sundarban Areas :-

As per IAY pattern of Rs 75,000/- per unit.

The mode of selection of beneficiaries of 'GITANAJALI' and 'IAY' would be however different.

7. Implementation :

Housing Department will implement the scheme through District Magistrate of the concerned District. He will nominate one of the Additional District Magistrate of the District to look after daily activities of the Scheme on his behalf. District Planning Officer of the District will act as Nodal

At the start of financial year, Housing Department will fix the category wise target for the District considering the population of the district as per 2011 census. On the basis of that target, District Magistrate will select the beneficiary category wise and will send to this Department filling the Format in Annexure- A and Annexure- B respectively in his original signature. In this selection he can consider the suggestion of elected panchayet bodies.

On receiving the proposal from District Magistrate , Administrative Department will accord Administrative approval with concurrence of Finance Department (where the amount is not within the delegated powers of Financial Advisor) and release 50 % of approved amount to District Magistrate as 1st installment. After the submission of Utilization Certificate of 60% of released amount through 1st Installment , the 2nd installment of release of remaining 50% of Administrative Approval can be claimed from the Housing Department.

8. Release of Fund :-

District Magistrate will draw the amounts in his PL Account in two installments and subsequently disburse the same to the beneficiary into two installments at the rate of 50% and 50 % each. After proper utilization of first installment of 50% release, the 2nd installment of 50% may be disbursed in full to the beneficiary by District Magistrate. In no cases the initial allotment may be used for the purchase of materials as a whole. Purchase of material and construction work will be done simultaneously and proportionately. District Magistrates can be given flexibility to use either the local bodies (Panchayet/ Municipalities) or the block set-up or line Departments' set-up to execute / oversee but in general the SAE's posted in the Blocks will be responsible for technical supervision and he will recommended the release of subsequent installment being satisfied with the progress of work and the Executive Assistants of the concerned Gram Panchayat will perform daily monitoring of the progress and report to the SAE concerned.

9. Monitoring of the Scheme :

A three tier monitoring system will be set up at State , District and Block Level.

Secretary, Housing Department at the State level , District Magistrate at the District level and SDO/ BDO at the Sub-Divisional / Block level may be identified as the nodal monitors. Implementing / overseeing agencies and stakeholders may be co-opted in the monitoring committees.

10. Reporting :

State level review meeting will be held monthly and it will be held on first working day after 15th of next month. Similarly all District Magistrates will fix the dates of monthly review meeting before the state level review meeting as per their conveniences.

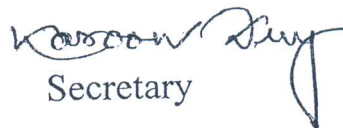
11. Exclusive Rights :

Housing Department reserves the exclusive right of any addition, alteration, corrections of the schemes / lists of beneficiaries after approval if it is felt essential.

The above noted Monitoring Committee will also monitor and look after the already sanctioned and implemented units in different districts by different Departments.

This has concurrence of the Finance Department Vide their Group – ‘ F’ , U. O. No. 238 dt. 11.02.2014.

This issues in modification of this Department’s Memo No. 783-H1/1B-1/2009 (Pt.) dt. 23.12.2009.


Secretary

Housing Department

No. 382/1(35)-H1/HG/P/1B-5/2013

Dated the 30th May, 2014.

Copy forwarded for information & necessary action to :-

1. The Principal Accountant General (A&E), W.B., Treasury Buildings, Kolkata-1.
2. The Principal Accountant General (General & Social Sector Audit) W.B., Treasury Buildings, Kolkata-1.
3. The Accountant General, (RE & LBA), W. B. , C. G. O. Complex, 5th Floor, DF Block, Salt Lake, Kolkata 64.
4. Chief Secretary, Government of West Bengal.
- 5-11. Additional Chief Secretary / Principal Secretary / Secretary, _____ Deptt.
He / She is informed that the "GITANJALI" Housing Scheme will be implemented as per guide line of this order in modification of the **Memo No. 783-H1/1B-1/2009 (Pt.) dt. 23.12.2009.**
12. Managing Director, WB HIDCO.
13. Housing Commissioner, West Bengal Housing Board.
14. P. S. to MIC, Housing Department.
- 15-32. District Magistrate, _____.

He / She is requested to co-ordinate the issues relating to selection of beneficiaries , execution of the schemes to be taken up by this Department through regular monitoring and also requested to circulate the copy to all the SDOs / BDOs posted in his District.

33. The Finance (Group-'F') Department of this Govt., **Nabanna, Howrah.**
34. The Financial Advisor, Housing. Department of this Govt., N.S. Buildings, Kolkata-1.
35. Guard File (P & W Branch).


OSD & Ex Officio Deputy Secretary

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(P & W BRANCH)
NEW SECRETARIAT BUILDING, BLOCK-A, 1ST FLOOR,
1, K. S. ROY ROAD, 1ST FLOOR, KOLKATA-700001

No. 485 -H1/ HG/P/1B-5/2013

Dated, Kolkata, the 10th July, 2014.

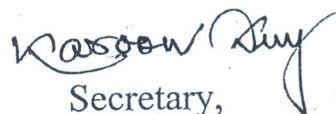
MEMORANDUM

For Speedy implementation of the “GITANJALI” Housing Scheme the following **modifications in this Department’s Memorandum No. 382 -H1/ HG/P/1B-5/2013 Dated, Kolkata, the 29th May** have been made:

1. On receiving the proposal from District Magistrate, Administrative Department will release the full amount of Administrative approval/project cost in a single installment instead of two equal installments that mentioned in per 3rd para of Article-7 in the Memorandum.
2. District Magistrate will draw the amounts in his **PL Account in a single installment** and subsequently disburse the same to the beneficiary into **two installments at the rate of 70% and thereafter 30% through bank account of beneficiaries only**. After proper utilization of first installment of 70% of project cost that released, the 2nd installment of 30% of project cost may be disbursed in full to **the beneficiary’s Bank Account by District Magistrate** instead of two equal installments as mentioned in 1st para of Article No. 8 in the said Memorandum.

All other criteria in this Department’s Memorandum No. 382 -H1/ HG/P/1B-5/2013 Dated, Kolkata, the 29th May is remain unchanged.

This Memorandum issues in concurrence of Finance Department’s U. O. No. 17 (Group-F) Dt. 08.07.2014.


Secretary,

Housing Department.

No.485 /1(26)-H1/HG/P/1B-5/2013 Dated the 10th July,2014.

Copy forwarded for information & necessary action to :-

1. The Principal Accountant General (A&E), W.B., Treasury Buildings, Kolkata-1.
2. The Principal Accountant General (General & Social Sector Audit) W.B, Treasury Buildings, Kolkata-1.
3. The Accountant General, (RE & LBA), W. B. , C. G. O. Complex, 5th Floor, DF Block, Salt Lake, Kolkata 64.
4. Chief Secretary, Government of West Bengal.
5. P. S. to MIC, Housing Department.
- 6-23. District Magistrate, _____.

He / She is requested to co-ordinate the issues relating to selection of beneficiaries , execution of the schemes to be taken up by this Department through regular monitoring and also requested to circulate the copy to all the SDOs / BDOs posted in his District.

24. The Finance (Group-'F') Department of this Govt., **Nabanna, Howrah.**
25. The Financial Advisor, Housing. Department of this Govt., N.S. Buildings, Kolkata-1.
26. Guard File (P & W Branch).

OSD & Ex Officio Deputy Secretary

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No. 545 -H1/ HG/P/1B-5/2013

Dated, Kolkata, the 13th August, 2014.

MEMORANDUM

The following amendment has been made in para 2 of Section 7 of this Department's Memorandum No. 382 -H1/ HG/P/1B-5/2013 Dated, Kolkata, the 29th May, 2014 in concurrence of Finance (Audit) Department's U. O. No. 22 (Group-F) Dt. 11.08.2014.:

1. "In the time of selection of beneficiaries under "GITANJALI" Housing Scheme, District Magistrates can consider the suggestion of elected Panchayat Bodies/ elected Public Representatives"

All other criteria in this Department's Memorandum No. 382 -H1/ HG/P/1B-5/2013 Dated, Kolkata, the 29th May, 2014 is remain unchanged.

Sd/-
Secretary,
Housing Department.

No. 545/1(26)-H1/HG/P/1B-5/2013

Dated the 13th August, 2014.

Copy forwarded for information & necessary action to :-

1. The Principal Accountant General (A&E), W.B., Treasury Buildings, Kolkata-1.
2. The Principal Accountant General (General & Social Sector Audit) W.B, Treasury Buildings, Kolkata-1.
3. The Accountant General, (RE & LBA), W. B. , C. G. O. Complex, 5th Floor, DF Block, Salt Lake, Kolkata 64.
4. Chief Secretary, Government of West Bengal.
5. P. S. to MIC, Housing Department.
- 6-23. District Magistrate, _____.

He / She is requested to co-ordinate the issues relating to selection of beneficiaries , execution of the schemes to be taken up by this Department through regular monitoring and also requested to circulate the copy to all the SDOs / BDOs posted in his District.

24. The Finance (Group-'F') Department of this Govt., **Nabanna, Howrah.**
25. The Financial Advisor, Housing. Department of this Govt., N.S. Buildings, Kolkata-1.
26. Guard File (P & W Branch).

OSD & Ex Officio Deputy Secretary

o/c

DESPATCHED

18.18.8.2014