

FORM – 'A'

FORM TO BE USED BY NEW APPLICANTS

Attach two
Passport size
Photographs here

To
The Commissioner,
Housing Department,
New Secretariat Buildings (1st Floor), Block-A,
Kolkata-700 001.

Sir,

I beg to apply for allotment of a seat in the single seated / multi seated room in the
Working Women's Hostel at

..... In this connection
the relevant particulars are submitted below:-

1. Name (In Block Letters) :
2. Age / Date of Birth :
3. (a) Name and Address of :
Father / Husband
- (b) Name and Address of :
Local Guardian and Phone (if any)
- (c) Marital Status :
4. (a) Permanent Address :
- (b) Local Address, if any :
5. (a) Name and Address of the :
Employer and duration of
Service of the applicant
- (b) Designation :
6. Present Income (Employers' :
Certificate to be enclosed)
7. Whether the applicant possesses :
any house either in her name or in
the name of her Father / Husband
in and around Kolkata
8. Special Ground, if any :

I declare that the above particulars are true and that I have no suitable residential accommodation in Kolkata. I agree to abide by the rules and regulations prescribed for occupation of a seat in the Hostel and to pay rent and other charges as may be fixed from time to time.

Dated, Kolkata,

Yours faithfully,

The _____

(Signature in full)

Phone No. _____